

# Commercial – Industrial Building Permit Application

City of Arcadia  
 945 Dettloff Drive, Arcadia WI 54612  
 (608) 323 – 3359 x 12 / fax (608) 323 - 3242  
[cityclerk@cityofaracadiawi.com](mailto:cityclerk@cityofaracadiawi.com)

Date: \_\_\_\_\_ Submitted By: \_\_\_\_\_  
 Property Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 P.O. Box/ Address: \_\_\_\_\_ Email: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Property Legal Description: \_\_\_\_\_

Zoning Classification: \_\_\_\_\_ Intended land/building use: \_\_\_\_\_  
 Floodplain Impact: Yes No Wetland Impact: Yes No  
 Type of Building: \_\_\_\_\_  
 Project Timeline: \_\_\_\_\_  
 Estimated Cost of Project: \_\_\_\_\_  
 Description of Utility Needs: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

	Name	License No.	Phone Number
General Contractor:			
Electrical Contractor:			
Plumbing Contractor:			
HVAC Contractor:			

**ADDITIONAL REQUIRED DOCUMENTATION:**

- 1) 1 HARD COPY AND 1 ELECTRONIC COPY OF STATE APPROVED PLANS
- 2) 1 HARD COPY AND 1 ELECTRONIC COPY OF PARCEL MAP WITH THE FOOTPRINT OF THE NEW BUILDING AND UTILITY LEADS

**A COMPLETE BUILDING PERMIT APPLICATION AND REQUIRED DOCUMENTS MUST BE SUBMITTED TO THE CITY TWO WEEKS BEFORE THE CITY COUNCIL MEETING AT WHICH THE PERMIT IS TO BE CONSIDERED. COUNCIL MEETINGS ARE GENERALLY HELD EVERY 1<sup>ST</sup> AND 3<sup>RD</sup> WEDNESDAYS OF EACH MONTH.**